



# CHICAGO WOMEN'S DISTRICT GOLF ASSOCIATION

## INSTRUCTIONS GOVERNING TOURNAMENT PLAY – 2013

**Tournament Policies:** To participate in any tournament(s) sponsored by the Chicago Women's District Golf Association, it is important that you read the following information. It is your responsibility to know the rules and regulations concerning participation in CWDGA events.

The Rules of Golf govern all CWDGA competitions established by the CWDGA and set forth in the *CWDGA Handbook for Members*. The handbook is provided to the Golf Chair, Handicap Chair, Team Captain and Four-Ball Match Players at each member club and is included on the CWDGA website.

**Tournament Eligibility:** The CWDGA conducts four tournaments each year. The Handicap Index limitations are: 26.0 for the CWDGA Championship, 28.0 for the One-Day Stroke Play, and 33.0 for the Better-Ball and Senior Better-Ball of Pairs. Contestant's club must be a member of the Chicago Women's District Golf Association. Contestant must be an amateur member of a CWDGA member club.

**Conditions of Tournament Entry:** The CWDGA reserves the right to decline any entry. All entries submitted to the CWDGA must be complete and include the entry fee for the event. In order to be officially entered into an event(s), the entry form and the entry fees must be received by the CWDGA Championship Chair or Tournament Chair no later than 5:00 p.m. the day the entries close. The deadline for entry means date of receipt by the CWDGA Championship or Tournament Chair NOT the postmark date.

### **Tournament Entry Forms:**

**CWDGA tournaments can be entered online and entry fees paid by credit card (MasterCard, VISA or Discover) on our website, [www.cwdga.org](http://www.cwdga.org).** Paper entry forms can be downloaded from the website and sent with a check (made payable to CWDGA) to the Tournament Chair or Championship Chair.

**Tournament Information:** Information concerning pairings, starting times, etc., will be emailed to contestant and uploaded to the CWDGA website approximately 5-7 days prior to the event. If a contestant has not received information within seven days of the event, it is her responsibility to contact the CWDGA Championship or Tournament Chair.

**Withdrawal/Refund Policy:** Individuals, who have submitted an entry for a CWDGA event and wish to withdraw for any reason, MUST notify the CWDGA Tournament Chair or Championship Chair (in the case of the Championship). Withdrawals may be sent via email, telephone or FAX. Withdrawals submitted prior to the refund deadline will receive a full refund minus a \$5 handling fee. NO REFUND will be made unless cancellation is received before the date specified on each tournament entry form.

**Over Subscribed Events:** The CWDGA Championship and One-Day Stroke Play tournaments are limited to the lowest entrants (80 for Championship and 100 for One-Day Stroke). If either tournament is over subscribed, then the field will be composed of the players with the lowest Handicap Indexes, and the remaining entries will be placed on a waiting list in order of Handicap Index. After the entry deadline, players will be accepted in Handicap Index order to fill any vacancies. Handicap Indexes as of the revision date stated on each tournament entry form will be used.

When the field is full for either the Better-Ball of Pairs or Senior Better-Ball of Pairs events, further entries are placed on a waiting list in order

by the date received. Entries received on the same day are placed on the list in the order in which they are opened. A full refund will be given to anyone on a waiting list who does not make it into the event.

**Start Time Requests:** The CWDGA will not honor any start time requests for any CWDGA tournament. The One-Day Stroke Play, Better-Ball of Pairs and Senior Better-Ball of Pairs Tournaments are shotgun starts. The CWDGA Championship is a match play event with Championship flight off first followed by the other flights.

**Practice Rounds:** One practice round may be available for the CWDGA Championship. Specific information will be included in the official acceptance packet. If a practice round is available, each contestant is responsible for contacting the host site to arrange for the practice round she wishes to play. Players may NOT bring their own caddie to a host-club. Practice rounds are not available for any of the other tournaments.

**Attire:** Players and caddies must be properly attired both on the golf course and the premises of the club. Jeans of any color, T-shirts and tank tops are prohibited. Collared shirts are strongly suggested and shorts and golf skirts must be mid-thigh in length. No cut-off or jean shorts are allowed. This dress code is in effect at all CWDGA events in conjunction with any additional dress code restrictions of the site hosting the tournament. It is always advisable to consult the host-club for clarification of its policies.

**Cart/Caddie Requests:** If host-club caddies are available, a contestant must use a caddie or take a cart with a caddie. Contestants may not provide their own caddies. Reserved caddies must be used.

**Communication Devices:** The use of a cellular phone, pager, or any other portable electronic communication device by a contestant or caddie during a stipulated round is strictly prohibited. Players who use such devices may be subject to penalty or disqualification due to a serious breach of etiquette.

The CWDGA will not allow smart phones to be used as a Rules of Golf source or as a distance-measuring device in team play or in tournaments.

**Distance Measuring Devices:** Distance measuring devices (that conform to USGA specifications) will be allowed in all CWDGA events at host-clubs where the Local Rule allowing such devices is in effect. (The Rules of Golf Appendix 1, Part B, #9.)

**Scores:** All scores in CWDGA tournaments are tournament scores under the USGA Handicap System. All scorecards must show an eighteen hole score for each player. The CWDGA Handicap Chair will post all tournament scores. These scores will be entered as "T" scores. The One-Day Stroke Play, Better-Ball of Pairs and Senior Better-Ball of Pairs tournaments are stroke play competitions. Strokes must not be conceded.

**Prizes:** Prizes will be awarded to the winners of all flights in all of the CWDGA tournaments. If a winner is unable to stay for the awarding of prizes, she may ask someone to accept it for her, providing the designated person signs for the prize and the winner arranges for its pick-up with the CWDGA Tournament or Championship Chair.